

OUT MetroWest Job Posting

Middle School LGBTQ Program Adult Facilitator

Organization: OUT MetroWest

Contact: Courtney Allen, Director of Programs

Email: courtney.allen@outmetrowest.org

Phone: 508-875-2122

Address: P.O. Box 2122, Framingham, MA 01703 **Website:** www.outmetrowest.org

Facebook: www.facebook.com/outmetrowest **Twitter:** @outmetrowest

Mission:

OUT MetroWest enriches the LGBTQ community in MetroWest Boston and the larger world through programming, education, and advocacy.

Position:

OUT MetroWest is seeking to hire a facilitator for Nexus, its program for LGBTQ and allied middle school youth. Nexus, which serves those in grades 6, 7, and 8, provides emotionally supportive, educational programs in a setting where middle school youth can engage with their peers. The group meets twice per month, year-round in Framingham and Newton. Nexus seeks to support the health and emotional well-being of our youth through social and educational programs while connecting youth with each other and adults.

OUT MetroWest currently runs nine meetings a month with the goal of connecting youth with each other and enriching their lives and by extension, the quality of life in MetroWest Boston. Nexus takes place on the 2nd and 4th Wednesday of the month in Framingham and Newton, respectively. Nexus meetings include a variety of topics from arts and crafts activities, games, group discussion, speakers, and movie nights.

Description of Job:

OUT MetroWest is looking to hire an individual to co-facilitate our meetings for lesbian, gay, bisexual, transgender, queer, and allied middle school youth in MetroWest Boston. Candidates must be able to commit to attend the great majority of meetings and would work with the Director of Programs and co-facilitator in planning and implementing programs. Responsibilities during the meeting include implementing programs, set-up and clean-up, taking attendance, providing resources and mentoring to youth, and responding to crises.

In addition to being present at the 2.5 hours during meetings (6-8:30pm, inclusive of time for set-up and clean-up), we ask that each facilitator work an additional 2.5 hours in planning leading up to the meeting, totaling 5 hours per meeting. OUT MetroWest will also hold occasional leadership meetings that this facilitator should attend.

Qualifications:

- Experience working closely with middle school age youth
- Punctuality, reliability, and sensitivity
- A background in education, social work, therapy, youth work, or community/non-profit leadership is strongly preferred
- Commitment to human rights and familiarity with the LGBTQ community

Compensation:

There will be a paid training period after which facilitators receive \$125 per meeting. This includes 2.5 hours of work on the meeting night, plus 2.5 hours of prep/post-work.

In lieu of a cover letter, please send resume and your response to these three prompts to Courtney at courtney.allen@outmetrowest.org.

1. Tell us about your experience working with queer and trans youth people.
2. Tell us about a specific time you developed and facilitated an activity/program for middle school youth.
3. Why do you want to work with LGBTQ middle schoolers?